

School Rules & Discipline

1. At the first bell all must fall into line immediately. Pupils are expected to obey the captains and prefects appointed in the school.
2. While moving from one classroom to another, for special subjects, all shall move in an orderly manner, under the supervision of the prefect.
3. The Principal, in the interest of the school, may ask a parent/guardian to withdraw his child/ward should the child's conduct, behaviour or influence, in the principal's opinion, in any way be detrimental to the common good of the school and its smooth working.
4. All should be particularly careful-
 - To throw paper, wrappers etc. into the waste-paper bins specially provided for this purpose.
 - To switch off the lights and fans before leaving the class-room.
 - To close the taps after use.
5. All are expected to speak in English in school, to be able to express themselves better in writing and speech.
6. During recess, no pupil is to remain in the class-rooms Pupils are expected to attend all school functions and meetings.
7. Every pupil must take part in the School games, Sports and other activities, unless declared physically unfit by a medical practitioner or exempted by the Principal.
8. Pupils are themselves responsible for their own books, pens, cycles, tiffins or any other articles they may bring to school.
9. Pupils may not use ball point pens in school as they hinder the development of a good hand writing.
10. No pupil may be absent except for special reasons for which leave should be applied for, in writing, by the parent/guardian in the Leave Record Section of this diary.
Any verbal messages will not be accepted.

11. A pupil's absence from school for a period of two weeks, without notice, will be sufficient reason for striking his/her name off the rolls.
12. Only those pupils who have paid the entire year's fees will be permitted to appear for the final examination.
13. During the absence of a teacher from the class, pupils must obey the monitor, appointed to maintain order and discipline.
14. Private tuition/coaching is not permitted by the school as it over burdens the students.
15. A minimum of 33% in all subjects and also 33% aggregate is essential for promotion besides obtaining a satisfactory standard in class tests/unit tests in all subjects.
16. Students of Classes IX upwards must secure a minimum of 25% marks per subject in theory and 25% in practicals in each subject as per CBSE rules failing which the pupil will not be promoted.
17. A student who fails in the same class for two years, in succession will not be allowed to continue in school.
18. Irregular attendance, neglect of homework, neglect of class test/unit test, habitual lack of interest in school activities, willful and repeated breaches of school regulations, disobedience and disrespect towards teachers or staff members are sufficient reasons for the dismissal of the pupil from the school.
19. Pupils are accountable to the school authorities, not only for their conduct in the school campus but also for their general behaviour outside the campus. Any report of objectionable conduct on the part of any pupil will make him/her liable to suffer disciplinary action.
20. Mobile/electronic devices are not permitted and will be confiscated by the school and **WILL NOT BE RETURNED** to the parent/guardian.

21. Report cards will not be given to persons other than parent/legal guardians, unless they come with an authorisation from the concerned parent/legal guardian.
22. Medical Certificate for absence from any paper or the whole examination will not guarantee promotion to the next class.
23. Any concession to the rules of promotion made by the Principal should be treated as a gratuitous act and not as a matter of right.
24. To avoid unnecessary confusion, all dues must be cleared before 01 of February otherwise your ward will not be permitted to appear for the Final Examination.
25. Use of unfair means either directly or indirectly is not expected of our students. In case anyone is found guilty, his/her entire examination will be cancelled.
26. If a parent/legal guardian wishes to meet any teacher an appointment prior to the meeting with the teacher should be made through the Student's Diary or through Connect Plus Office.
27. CBSE has incorporated a format for verifying the record of immunization that a child has been subjected to. It is mandatory for the parents to fill in the given forms. The information given by the parents should be correct and true.
28. **'No Objection' certificate for the use of two-wheelers:**
A 'No Objection' Certificate/Permission for use of two wheelers by students, must be duly-filled with the accurate details by the parent/guardian, so that the school may be able to maintain a proper record.

Suggestions for Parents

1. Parents are expected to co-operate with the school Authorities in enforcing regularity and discipline. They should ensure that their children prepare their lessons and take an active interest in the activities of the school.

2. Parents are to sign the Progress Reports, or any other information when so required. Failure to do so will cause great mutual inconvenience.
3. Parents/Guardians are specially requested to notify the school of any change in their address or phone numbers.
4. When communicating with the Principal, parents are requested to mention, in their letter the name, class and section of their ward.
5. Parents/Guardians or other persons are NOT PERMITTED to meet the pupil or teachers during class hours without prior permission/sanction of the school authorities.
6. Parents are requested not to send for their children during class hours, except in cases of unforeseen circumstances and in such cases a written application must be produced.
7. We expect the parents and guardians to keep a check on the progress of their children and to co-operate with the school in their academic development.

In order to facilitate a steady progress of their wards, parents are expected to ensure that they attend classes regularly and that they are present on the first day the school re-opens, after holidays-Vacancies will not be kept for late comers, unless a written application has been sent failing which a T.C. will be issued immediately.

8. Any communication (request, complaint, suggestions) made by the parents to the school should be addressed to the Principal. The matter should be clearly stated and signed.
9. Woollen coats, cardigans, bags and books must bear the name, class and section of the owner.
The school will not be responsible for loss of any item of clothing.
10. Parents should prepare a proper tiffin, containing nutritious food, for their children.

Packaged food is Not permitted.